

4th Student Council Meeting Minutes 8 September 2020

Call To Order

- 1.1 Viyshnatulasyi d/o G Mannivannen called to order the 1st Students' Council Meeting of the Temasek Polytechnic Students' Union at 1934hrs on 8 September 2020 on Microsoft Teams.

2. Attendees

- 2.1 The following Council Members were present:

Viyshnatulasyi d/o G M (VG)	TPSU President
Jovan Lee Zao Wen (JL)	TPSU Vice President
Justin Ang Yi Jin (JA)	TPSU Honorary General Secretary
Jerell Ong Pei Hong (JO)	TPSU Asst. Honorary General Secretary
Ernest Ng Jun Jie (EN)	TPSU Financial Secretary
Lynette Kow Mei Lin (LK)	TPSU Asst. Financial Secretary
Keith Kok Lui Woon (KK)	TPSU Publications Secretary
Chan Chun Kei (CK)	TPSU Asst. Publications Secretary
Odelia Liang Qin Yi (OL)	TPSU Welfare Secretary
Lim Hui Yi (HY)	TPSU Asst. Welfare Secretary
Chng Hwee Yee Ashley (AC)	TPSU Social Secretary
Lee Jian Rong Gerald (GL)	TPSU Asst. Social Secretary
Joy Chin Yan Tong (JC)	TPSU Quartermaster
Ng Song-En, Joshua (JN)	TPAC President
Arwan Zafran Bin Mohammad Amran (AZ)	TPAC Vice President
Nur Rini Andriani Binte Kamsani (NR)	TPCSC President
Geanette Ong Xue Qi (GO)	TPCSC Vice President
Foo Chuan Zheng (CZ)	TPSC President
Chan Kai Min Stella (SC)	TPSC Vice President
Teh Xin Yee (XY)	ASSC President
Ong Choon Chen (CC)	ASSC Vice President
Holly Heng Quiqing (HH)	BSC President
Adeline Teo (AT)	BSC Vice President
Lee You Jie, Lukas (LL)	DSC President
Seraphine Lim Jia Yi (SL)	DSC Vice President
Jessica Ho Tanuwijaya (JH)	ESC Vice President
Toco Angela Lauren Talavera (AL)	ESC Vice President
Jasmine Ho May Shan (MS)	HSSSC President
Soh Yan Kang Ian (IK)	HSSSC Vice President
Pierre Lim Kia En (PL)	IITSC President

- 2.2 The following Council Member were absent:

Lim Soon Keong Justin (JK)	ESC President
Koh Yu Zhen (YZ)	IITSC Vice President

- 2.3 The following person(s) were in attendance:

3. Apologies For Absence

3.1 Apologies for absence was received from Justin Lim and Koh Yu Zhen.

4. Matters Arising From Previous Meeting

4.1 Under Item 9.7.3 of the 3rd Council Meeting Minutes, MS pointed out that HSSSC is missing an "S".

5. Approval Of Previous Meeting Minutes

5.1 CZ read the minutes from the previous meeting. The minutes were approved as read and seconded by XY.

6. Advisors/SDAA Updates

6.1 DT addressed the Council on the Poly-ITE Staff Appreciation Day. He noted that the first phase of planning has been conducted and encouraged all P10 clubs to get involved to help make the event a successful student-driven initiative.

6.2 DT informed the Council that the Appreciation Day Event will be taking place on 6 November. In subsequent years, it will occur on the first Friday of November.

6.3 DT informed the Council that SDAA will be having a discussion with Active SG, with regards to a virtual run that will involve students, staff and the community outside of TP.

6.4 DT noted that the Students' Union will be conducting a welfare giveaway at the start of the upcoming Semester 2 and it will involve two phases:

1. The first will involve giving facial products, in which the P10 will need to collect some items from SDAA for distribution.
2. The second will be to give out the TP30 T-shirt to all students, for which the logistical details will need to be ironed out and will involve the various academic studies club.

7. Updates From Temasek Polytechnic Students' Union**7.1 Administrative Updates**

7.1.1 JA reminded the Council to update the P10 Google Calendar.

7.2 Welfare Secretaries Updates

7.2.1 OL informed the Council of a collaboration with Contiki Holidays, a tour group agency. In which the agency will offer 50% off for the fourth person, for all TP Students, for all trips occurring in 2021. The promotion will be offered from 1 September to 31 December. OL noted she will send the promotional posters to Publicity, to be posted on Social Media *(OL to follow up)*.

7.2.2 OL informed the Council that we will cease collaboration with Lazada for the time being.

7.2.3 OL encouraged the Council to post the Align Braces advertisements on their clubs' Instagram.

7.3 Social Secretaries Updates

7.3.1 GL informed the Council that the second Sub-Committee interview for the Students' Union is underway *(GL to follow up)*.

7.3.2 GL informed the Council that the second Sub-Committee engagement activity will be carried out through virtual means later this month *(GL to follow up)*.

8. Project Matter Updates

8.1 Speak Out Series

- 8.1.1 HY informed the Council that the Instagram account for Speak Out Series has been created, with the name of the account being @speakoutseries.
- 8.1.2 HY shared that the first post has been uploaded and encouraged the P10 to share the post and follow it.
- 8.1.3 VG reminded the Council that Speak Out Series is in collaboration with CARE and seeks to help raise awareness on Mental Health.

8.2 #TPCandidConvos

- 8.2.1 EN informed the Council that the filming for the first episode will occur the next week.
- 8.2.2 EN noted that the introductory video, which was filmed the previous day, will be posted by mid-September.

8.3 Care Pack Giveaway

- 8.3.1 CK informed that the Council that TPSU was aiming to partner Hope Initiative Alliance for the Care Pack Giveaway in September.
- 8.3.2 CK informed that SDAA has updated that the project will be on hold until the COVID-19 situation improves.

8.4 Student Welfare Giveaway

- 8.4.1 KK informed the Council that the project is finalizing its memo.

8.5 Social Night

- 8.5.1 JO informed the Council that a project meeting is planned for this month.

8.6 Poly-ITE Staff Appreciation Day

- 8.6.1 JL briefed the Council on the Staff Appreciation Day and shared the plan for the day.
 - 1. It will be a 1.5-hour event, split into two halves of 45 minutes.
 - 2. The first half will be a livestream for the Students.
 - 3. The second half will also be a livestream but involving one of Singapore's Ministers. It will involve online engagement with the Polytechnics and ITE for about 10 minutes each.
- 8.6.2 JL encouraged all P10 clubs to assist in making this event a success.
- 8.6.3 JL briefed the Council on first half of the Event, which will consist of the following activities in order:
 - 1. A short introductory video which will explain the purpose of the livestream. It will take around 1 min.
 - 2. A surprise occurring around 2.30 pm, with two select classes which are having lessons to surprise their lecturer or tutor. Each class will pass an appreciation card to their teaching

staff. It should wrap up as quickly as possible with a 40 second buffer between each class. JL requested each academic studies club to help by contacting willing class representatives.

3. The host will share the activities for the day, taking around 2 mins. One of such activities that will occur for the whole day is a Padlet for students to show appreciation to TP staff.
 4. A "Day in the Life of a TP Staff" video will play, taking around 3 to 5 mins and to be handled by Community Service Club.
 5. An Awards Presentation will be held for fun-themed awards, the teaching staff must be on campus and their whereabouts known. The event will take around 20 mins, with three awards from staff from each school, therefore, a total of 18 awards. The winners would have been selected by students' vote prior to the event.
 6. A video consisting of an interview with staff members. It will have a light-hearted tone and can involve sharing their experiences. It will be around 10 minutes and can include games to make it more casual.
 7. A music video, done by TP Music Vox and may involve TPDE, taking around 3 to 5 minutes and involving an original song by one of their seniors.
- 8.6.4 JL briefed the Council on the second half of the Event, which will be focused more on engaging the Minister, with the following events in order:
1. Engagement with the minister:
 - a. With the Principal for around 2 to 3 mins.
 - b. Music Vox Video for around a few seconds.
 - c. TPSU Presidents and TP emcees can engage minister for around 7 to 8 mins.
 2. Giving out goodie bags to the Staff, given out by Students at the Staff Room of each school. JL encouraged the Adventure Club and Studies Club to help.
 3. A 10-minute appreciation video involving the Studies Clubs (6 minutes, 1 minute for each Club) and CCA Advisors and admin staff for 4 minutes.
- 8.6.5 DT encouraged the Council to voice their opinions and thoughts on the current arrangement.
- 8.6.6 CZ asked if all the Polytechnics and ITE be engaged at the same time, to which JL replied it will be different for each Polytechnic or ITE. CZ asked if it is related to POLITE Games to which, DT confirmed that it is not related.
- 8.6.7 HH suggested pre-filming the students' surprise to their teaching staff, in order to have greater control over quality of the video.
- 8.6.8 MS noted that HSSSC will be holding a celebratory event at 7.30 pm, hence there will be no clashes. MS also noted that if manpower is needed from HSSSC, there is a question whether Sub-Committee members will be granted LOA from their lessons.
- 8.6.9 CZ recommended having an event with active student participation like a Kahoot. HH seconded this idea as it could be used as an icebreaker at the start of the event.
- 8.6.10 JL informed the council of the deadlines:
1. Appreciation video by Studies Club; Draft by 22nd September, Final by 30th October.
 2. "A Day in the Life of a TP Staff" video by CSC; Draft by 22nd September, Final by 30th October.
 3. Interview Video by TPSC; Draft by 22nd September, Final by 30th October.
 4. Goodie bag process by TPAC; Items to be received by 23rd October.

8.6.11 DT encouraged the constituent clubs to help in this event and to ask the TPSU Presidents for any questions the Council may have. He also encouraged getting DMPC, TP Ambassadors and Music Vox to be involved.

8.6.12 VG informed the Council that once a Club agrees to help with the Project, the Students' Union will send some guidelines to the Club.

9. Updates From Student Council

9.1 Temasek Polytechnic Adventure Club (TPAC)

9.1.1 AZ noted that TPAC will be organizing its outdoor photography competition during October 2020, with the final date to be confirmed.

9.2 Temasek Polytechnic Community Service Club (TPCSC)

9.2.1 NR informed that CSC will be holding Project Hope Train (Z07) on the 11th September 2020, to raise awareness for childhood cancer and is held in partnership with the Children's Cancer Foundation.

9.2.2 NR informed that CSC will be holding its CSC Induction Camp (Z08) from the 10 to 12 September 2020, through online means.

9.3 Temasek Polytechnic Sports Club (TPSC)

9.3.1 CZ noted that TPSC will be holding its Sub-Committee Bonding Day on the 3rd of October. Publicity graphics to be confirmed.

9.3.2 CZ informed the Council that TPSC is hosting a Special Edition Workout.

9.4 Applied Science Studies Club (ASC)

9.4.1 There are no updates from ASC.

9.5 Business Studies Club (BSC)

9.5.1 HH informed the Council that BSC has completed its Sub-Committee Bonding Day (Z05) on the 22nd of August.

9.5.2 HH informed the Council that BSC has an upcoming Community Service Project with ESC (Z06). They will be working with Soup Kitchen and the tentative date is 15 November.

9.6 Design Studies Club (DSC)

9.6.1 LL informed the Council that DSC is conducting its Sub-Committee Camp on 15 September 2020, via online means.

9.7 Engineering Studies Club (ESC)

9.7.1 JH informed the Council that ESC is planning its Diploma Club Leadership Training, confirmed to be on the 19th September 2020, conducted online via Microsoft Teams.

9.7.2 JH reaffirmed the project in collaboration with BSC (Refer to Item 9.5.2).

9.8 Humanities And Social Sciences Studies Club (HSSSC)

9.8.1 MS informed the Council that HSSSC has completed its Sub-Committee Member Recruitment, held from 4 to 7 August 2020.

9.8.2 MS informed the Council that HSSSC has completed its Sub-Committee Reveal on 21 August 2020.

9.8.3 MS informed the Council that this month, HSSSC will be holding its Sub-Committee Induction.

- 2 Dry Runs are planned on 12 and 19 September 2020, respectively.
- The induction itself being held on 25 to 26 September 2020.

9.9 Informatics And IT Studies Club (IITSC)

9.9.1 PL noted that their IIT Appreciation Day will be pushed back to 19th October 2020, 1pm (Tentative). There will be no clash with the Poly-ITE Staff Appreciation Day.

9.9.2 PL noted that IITSC will be holding “iAwesome AY20/21”, to be held from 10 September 2020 to 18 April 2021, from 6.30 to 7.30 pm on Microsoft Teams, in collaboration with TP Fitness.

9.9.3 PL noted that IITSC will be holding its IITSC Team Bonding Workshop AY20/21. Tentatively to be held from 22 to 23 September 2020, from 10.30am to 5pm, on Microsoft Teams.

10. Any Other Business (AOB)

10.1 VG reminded the constituent clubs to raise their concerns or issues for the Poly-ITE Staff Appreciation Day by the end of today, 8th September 2020.

11. Date of Next Meeting

11.1 The date of the next Student Council Meeting would be scheduled on 6 October 2020, 1930 hrs.

11.2 VG adjourned the meeting at 2025hrs.

Minutes Recorded By:



Justin Ang Yi Jin / TPSU Honorary General Secretary FY 20/21

Minutes Vetted By:



Viyshnatulasyi d/o G M / TPSU President FY 20/21

Minutes Approved By:



Darren Tan / TPSU Advisor

Cc. Paul Yap	D/SDAA
Raymond Loh	DD/SDAA
Dr. Isaac Lim	AD/SDAA
Darren Tan	AMGR/SDAA
Staff Advisors of Students' Council	